



Department of Defense

DIRECTIVE

NUMBER 5154.25

June 11, 1981

Certified Current as of November 24, 2003

ASD(HA)

SUBJECT: DoD Medical Examination Review Board

- References: (a) DoD Directive 5154.25, subject as above, August 21, 1974 (hereby canceled)
- (b) Assistant Secretary of Defense (Manpower and Reserve Affairs) Memorandum for the Assistant Secretary of the Air Force (Manpower and Reserve Affairs), "Standardization of forms and procedures for applications to the military academies," January 14, 1972 (hereby canceled)
 - (c) Assistant Secretary of Defense (Manpower and Reserve Affairs) Memorandum for the Assistant Secretaries of the Military Departments (M&RA), "Expansion of the Service Academies Medical Review Board (SACMRB)," June 12, 1973 (hereby canceled)

1. REISSUANCE AND PURPOSE

This Directive reissues reference (a) and incorporates the provisions of references (b) and (c); assigns responsibilities; and states the functions and organization of the DoD Medical Examination Review Board (DODMERB).

2. APPLICABILITY

2.1. The provisions of this Directive apply to the Office of the Secretary of Defense, the Military Departments, the Organization of the Joint Chiefs of Staff, and the Defense Agencies (hereafter referred to as "DoD Components").

2.2. Its provisions also apply to the Military Services, the Coast Guard and Merchant Marine Academies, to applicants of Reserve Officer Training Corps (ROTC) Scholarship Programs, and to the Uniformed Services University of the Health Sciences.

3. DEFINITION

Administrative and Logistical Support. Programming, budgeting, funding, fiscal control, manpower, personnel, and security administration, space, materials, facilities, or other resources required to ensure mission accomplishment.

4. ORGANIZATION

The Board shall:

4.1. Be organized as a joint agency of the Military Departments, and attached to the Air Force for administrative and logistic support.

4.2. Operate under the policy direction of the Assistant Secretary of Defense (Health Affairs) (ASD(HA)).

4.3. Consist of a Director and a professional staff, as determined by the ASD(HA), and such technical and clerical personnel as the Director, with the approval of the Secretary of the Air Force (as Executive Agent), determines is required.

4.3.1. The Director of the Board shall be designated by the ASD(HA) and shall be selected from military Medical Corps officers nominated by the Surgeons General of the Military Departments on the basis of high professional qualifications and demonstrated medical administrative ability. The Directorship shall normally be for 4 years, rotating in order among all the Military Departments. Nominations must be forwarded by December of the year prior to the date scheduled for assumption of the Directorship.

4.3.2. Technical and clerical positions designated as military shall be filled to represent the Military Departments equitably, as determined by the Secretary of the Air Force, in coordination with the other Military Departments.

5. FUNCTIONS

The Board shall:

5.1. Maintain a file of examination centers with dates and quotas of examinations authorized to be performed.

5.2. Schedule, review, and certify medical examination of applicants, as authorized by joint regulations.

5.3. Notify applicants and appropriate program managers of scheduling action taken.

5.4. Review and apply applicable medical standards established by the Military Departments to the medical examinations received on applicants to the various programs.

5.5. Notify the applicable program managers of medical status determinations.

5.6. Provide copies of medical examinations to the applicable program managers at the end of each selection cycle, upon request.

5.7. Maintain a file of medical examinations and medical information on applicants until they are no longer eligible for the various programs.

5.8. Conduct statistical analyses concerned with medical status of applicants of each program.

5.9. Monitor other programs assigned by the ASD(HA).

5.10. Plan, program, and budget for resources to be applied, and accumulate the total expenses incurred each fiscal year.

6. RESPONSIBILITIES

6.1. The Secretary of the Air Force or his designee, operating as the Executive Agent, shall:

6.1.1. Determine and provide the administrative and logistic support of the DODMERB.

6.1.2. Exercise staff supervision of the DODMERB.

6.2. The Secretaries of the Military Departments shall assist the Board by providing:

6.2.1. Medical resources and quotas at examination centers sufficient to accomplish the required number of medical examinations.

6.2.2. The Board with medical standards to be applied to applicants to the various programs.

6.2.3. Personnel, as authorized by appropriate manpower authorization documents.

6.3. The Director of the DoD Medical Examination Review Board shall:

6.3.1. Organize and operate the Board.

6.3.2. Direct and supervise its staff and activities, subject to the management control of the Secretary of the Air Force, and the day-to-day policy direction of the Board, subject to the policy direction of the ASD(HA).

6.3.3. Annually assess the operations and results of the Board, including a comparison of the planned resources with the total accumulated expenses incurred by or on behalf of the DODMERB for the fiscal year.

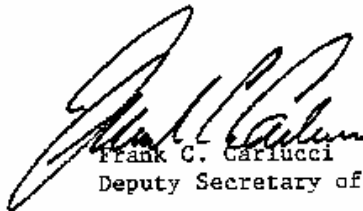
6.3.4. Be the reporting official for Medical and Dental Officers.

6.3.5. Ensure the proper collection, storage, and release of information.

6.4. The Assistant Secretary of Defense (Health Affairs) shall exercise policy supervision of the DODMERB.

7. EFFECTIVE DATE AND IMPLEMENTATION

This Directive is effective immediately. Forward one copy of the implementing documents to the Assistant Secretary of Defense (Health Affairs) within 120 days.



Frank C. Carlucci
Deputy Secretary of Defense